

Breckland Enterprise & Learning Account

Supporting business creation and survival

Ref:

BELA: GRANT APPLICATION FORM

Please read guidance notes before completing this application form.

Tick - Start-up Business [] Existing Business []

Please complete all relevant questions.

1. Applicant/Business name:
2. Address:
.....
3. Postcode:
4. Contact name:
5. Contact telephone:
6. Email:
7. Website:
8. Principal business activity.....
.....
9. How many people does the business employ?
10. VAT registration number:
11. Legal status (i.e. sole trader/limited company):
12. If limited company please provide Company Registration Number:
13. Year established:

For questions 14 - 15 please refer to the guidance notes or contact the Economic Development Service.

14. What is the reason you are applying for a grant and how will it assist you? Please give a full explanation.

14. Cont.

15. Please outline your suitability and eligibility for grant support including why you believe you should be supported.

16. What are the total estimated costs of the expenditure to which the grant will contribute?

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.....

17. Please state the value of the grant you are applying for: £.....

Please attach up to 3 annual years profit and loss account or a business plan (if a new business) to this form if a new business as per the guidance notes.

Please attach additional evidence that you feel would support your application in accordance with the guidance notes.

Please fill in all eligibility questions below

18. Micro Business Eligibility.

- No. of Employees
- Proof of Existence or intention to trade (start ups)
- Turnover less than £1.342m)(Euro2m)
- Ownership

State Aids – Please read this section carefully

Private sector organisations must be aware of State Aid rules. This is to avoid any unintentional failure of compliance with all the terms of a particular State Aid exemption and to avoid any potential clawback of funds. In the case of de minimis aid (not receiving in excess of £60,000) it is the responsibility of the organisations receiving the aid to report on any other aid via a public source that they have received in the last 3 years. Failure to advise of a grant or exemption from a cost otherwise due (i.e. rate relief from public authority) could lead to the clawback of the funds plus interest.

19. Have you received any grants or state aids in the last three years? Yes No

If you answered Yes to 18. please complete this table (continue on a separate sheet if required)

Date of Payment	Name of Provider	Amount £	Brief Reason for Payment

DECLARATION: I DECLARE THAT I HAVE READ AND UNDERSTOOD THE GUIDANCE NOTES AND THE DETAILS ON THIS FORM ARE TRUE TO THE BEST OF MY KNOWLEDGE AND I AGREE FOR THE ABOVE INFORMATION TO BE USED IN DATA SHARING AND THAT THE ECONOMIC DEVELOPMENT SERVICE CAN CONTACT ME WITH FUTURE INFORMATION AND OFFERS.

Signed **Date**

Print Name **Position in Business**.....

SEND TO THE ECONOMIC DEVELOPMENT SERVICE WHEN COMPLETE

Breckland Council, Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE.