

## Conditions Relating to the Prevention of Crime and Disorder

It should be noted in particular that it is unlawful under the 2003 Licensing Act :

- Knowingly to sell or supply or attempt to sell or supply alcohol to a person who is drunk
- knowingly to allow disorderly conduct on licensed premises
- for the holder of a premises licence or a designated premises supervisor knowingly to keep or to allow to be kept on licensed premises any goods that have been imported without payment of duty or which have otherwise been unlawfully imported
- to allow the presence of children under 16 who are not accompanied by an adult between midnight and 5am at any premises licensed for the sale of alcohol for consumption on the premises, and at any time in premises used exclusively or primarily for the sale and consumption of alcohol

Conditions enforcing these arrangements are therefore unnecessary.

### **General**

When completing your operating schedule, you will be required to describe the steps you intend to take in order to promote the four licensing objectives. When responsible authorities are considering such applications and when licensing authorities are considering applications following the receipt of any relevant representations from a responsible authority or interested party, the following options should be considered as measures which, if necessary, would promote the Prevention of Crime and Disorder.

The following measures are designed to offer guidance. Any individual preparing an operating schedule is at liberty to volunteer any measure, such as those described below, as a step he or she intends to take to promote the licensing objectives. When incorporated into the licence or certificate as a condition, they become enforceable under the law and a breach of such a condition could give rise to prosecution.

The attached list is not exhaustive and you may use other conditions which you can use to meet the licensing objectives. Should you wish to incorporate any of the following conditions into your operating schedule, you can do so by ticking the appropriate tick boxes and sign the declaration at the end of the form.

### **Text / Radio Pagers**

Please tick each box describing the measures to be undertaken:

Tick ✓

- text / pager equipment providing two-way communication will be used on the premises
- The text / pager equipment will be maintained in working order at all times
- The pager link will be activated, made available to and monitored by the designated premises supervisor or a responsible member of staff at all times that the premises are open to the public
- Any police instructions / directions will be complied with whenever given

**Form A**

- All instances of crime or disorder will be reported via the text / radio pager link by the designated premises supervisor or a responsible member of staff to an agreed police contact point

**Door Supervisors**

Please tick each box describing the measures to be undertaken:

- Individual door supervisors will display a name badge
- Individual door supervisors will carry proof of registration
- There will be a record kept of who, where and at what times individual door supervisors are to be stationed on the premises
- There will be at least one female door supervisor available on the premises
- The public / members / guests will be prevented from taking open containers, such as glasses or open bottles, from the premises

**If you intend to use door supervisors, please indicate in the box below how many supervisors would be present on the premises. If the figures vary depending on the day of the week, please provide details. Please also specify details of where and at what times individual door supervisors would be stationed on the premises.**

<b>Day of the Week</b>	<b>No. of Door Supervisors</b>	<b>Time door supervisors will be present (from-to)</b> <small>(please use 24 hour clock)</small>	<b>Location on Premises</b>
MONDAY			
TUESDAY			
WEDNESDAY			
THURSDAY			
FRIDAY			
SATURDAY			
SUNDAY			

**Form A**

**Bottle Bans**

Please tick each box describing the measures to be undertaken:

- No bottles containing beverages of any kind, whether open or sealed shall be given to customers on the premises whether at the bar or by staff service away from the bar
- No customers carrying open or sealed bottles shall be admitted to the premises when the premises are open to the public, except in the case of returns for off-sales
- Only bottles containing wine will be sold for consumption with a table meal by customers who are seated in an area set aside from the main bar area for the consumption of food

**Plastic Containers and Toughened Glass**

Please tick each box describing the measures to be undertaken:

- In appropriate circumstances, plastic drinks containers or toughened glass will be used, i.e. the televising of live sporting events (e.g. international football matches)

Please provide details below of when this measure will take place.

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- Plastic drinks containers or toughened glass will be provided to customers drinking off the premises (i.e. in areas such as a beer garden)

**CCTV**

Please tick each box describing the measures to be undertaken:

- CCTV cameras will be positioned in and immediately outside the licensed premises
- CCTV cameras will cover areas outside the licensed premises, such as the car park or beer garden
- CCTV cameras will be maintained in working order at all times
- CCTV recordings will be retained for a minimum period of 1 month

Please provide details stating the precise sitting of and coverage given by each CCTV camera:

Location on Premises	Area of coverage	Any other details
<b>TOTAL NUMBER OF CCTV CAMERAS</b>		

**Open containers not to be taken from the premises**

- Alcoholic and other drinks will not be taken off the premises in open containers such as glasses and opened bottles

**Restrictions on Drinking Areas**

- Restrictions on the consumption of alcoholic drinks will be imposed in certain areas and in certain circumstances, as detailed below:

**Please provide details specifying these restrictions:**

Restricted drinking areas	Indicate the circumstances	Specify times at which the
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**Form A**

	<b>in which the ban would apply</b>	<b>ban should be enforced</b> (please use 24 hour clock)

**Proof of Age Cards**

Please tick each box describing the measures to be undertaken:

- Before the sale or purchase of alcohol to any person who appears to be under the age of 18 years, proof of age will be required
- Before the admittance of any person seeming to be under the age of imposed restrictions, proof of age will be required

**Crime Prevention Notices**

Please tick each box describing the measures to be undertaken:

- Notices warning the public / members / guests of potential crimes (such as pickpockets) will be placed around the licensed premises
- Notices advising the public / members / guests not to leave bags unattended due to concerns about terrorism will be clearly displayed
- Disclaimer notices in areas such as the car park will be clearly displayed
- A notice displaying the name, address and telephone number of a contact will be clearly displayed should the public / members / guests wish to report any concerns

**Signage**

Please tick each box describing the measures to be undertaken:

- Signs will be placed on or immediately outside the licensed premises stating restrictions on the admission of children
- Signs will be placed on or immediately outside the licensed premises stating the normal hours under the terms of the premises licence or club premises certificate at which licensable activities are permitted to take place (e.g. opening hours)
- As a means of crime prevention, signs will be placed on or immediately outside the licensed premises stating the use of CCTV cameras

**High Volume Vertical Drinking Establishments (HVVDs)**

This section applies to those premises with exceptionally high capacities, used exclusively or primarily for the “vertical” consumption of alcohol. Such large capacity venues have very little or no seating for patrons.

Please tick each box describing the measures to be undertaken:

- Measures will be adopted, such as the employment of door supervisors, to prevent the licensed premises exceeding the prescribed capacity
- The prescribed capacity limit will be adhered to
- An appropriate ratio of tables and chairs to customers based on the capacity will be provided
- Security Industry Authority registered security teams will control entry for the purpose of compliance with the capacity limit

**IF YOU HAVE TICKED ANY OF THE BOXES ABOVE, PLEASE CONTINUE OVER THE PAGE AND SIGN THE DECLARATION**

**Any other information:**

**Please provide details of any further proposed measures designed to enhance the prevention of crime and disorder at the said licensed premises.**

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**DECLARATION**

I \_\_\_\_\_  
(Full Name)  
of \_\_\_\_\_  
(Premises Address)

**WISH TO HAVE THE ABOVE CONDITIONS WHICH I HAVE CHOSEN BY TICKING THE RELEVANT BOXES INCORPORATED INTO THE OPERATING SCHEDULE FOR THE PREMISES DETAILED ABOVE IN ORDER TO MEET THE CRIME AND DISORDER LICENSING OBJECTIVE.**

**Signed:** \_\_\_\_\_

**Dated:** \_\_\_\_\_