

6. Validation checklists

Full planning application checklist

National list

- Completed application form
- Appropriate application fee
- Location plan
- Other plans needed to describe the proposal
- Site layout plan
- Existing/proposed elevations
- Existing/proposed floor plans
- Section/levels drawings
- Roof plans
- Ownership certificate
- Agricultural holdings certificate
- Design & Access Statement (if required)

Local list

- Planning Policy Statement
- Consultation Statement
- Planning Obligations Statement
- Town centre use justification
- Environmental Impact Assessment
- Wildlife Survey or Assessment
- Tree Survey/Arboricultural Assessment
- Landscaping details
- Photographs/photomontages
- Contaminated Land Assessment
- Flood Risk Assessment
- Noise Assessment
- Air Quality Assessment
- Lighting Assessment
- Archaeological Assessment
- Transport Assessment
- Travel Plan
- Utilities Statement
- Septic Tank Assessment
- Structural Survey
- Telecommunications Network Assessment
- Extraction Equipment Assessment
- Agricultural Assessment

* this application should not be used for householder developments – see guidance notes under Householder Application checklist.

Conservation area consent application checklist

National list

- Completed application form
- Appropriate application fee
- Location plan
- Other plans needed to describe the proposal
- Site layout plan

- Existing/proposed elevations
- Existing/proposed floor plans
- Section/levels drawings
- Roof plans
- Ownership certificate

Local list

- Archaeological evaluation
- Photographs of important features
- Structural survey
- Photographs/photomontages