


**NOTIFICATION OF 2 OR LESS GAMING MACHINES or
GAMING MACHINE PERMIT APPLICATIONS**
**(i.e. for greater than 2 machines) for:
NEW/VARIATION/TRANSFER**

**(FOR USE BY PREMISES LICENSED TO SUPPLY ALCOHOL
FOR CONSUMPTION ON THE PREMISES)**

Please refer to guidance notes at the back of this form before completing

<p>To: Breckland Council Licensing Team Elizabeth House Walpole Loke Dereham Norfolk NR19 1EE</p>	
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<p>SECTION A – What do you want to do?</p> <p>1. Please indicate what you would like to do</p> <p>a. Notify licensing authority that you intend to provide up to a maximum total of 2 gaming machines category C and / or D <i>(if you choose this option then please complete sections D and E)</i></p> <p>b. Apply for a new licensed premises gaming machine permit <i>(if you choose this option then please complete sections B, D and E)</i></p> <p>c. Apply to vary an existing licensed premises gaming machine permit <i>(if you choose this option then please complete sections B, D and E)</i></p> <p>d) Apply to transfer an existing licensed premises gaming machine permit <i>(if you choose this option then please complete sections C, D and E)</i></p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
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<p>SECTION B – Application for grant (includes <u>new</u> and <u>variation</u> applications)</p> <p>2. How many gaming machines do you wish to provide? (please complete the boxes in the table)</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Category machine</th> <th>Number currently authorised to provide (if any)</th> <th>Number wish to provide (new or variation)</th> </tr> </thead> <tbody> <tr> <td align="center">C</td> <td align="center">.....</td> <td align="center">.....</td> </tr> <tr> <td align="center">D</td> <td align="center">.....</td> <td align="center">.....</td> </tr> <tr> <td align="center">Total</td> <td align="center">.....</td> <td align="center">.....</td> </tr> </tbody> </table>	Category machine	Number currently authorised to provide (if any)	Number wish to provide (new or variation)	C	D	Total	
Category machine	Number currently authorised to provide (if any)	Number wish to provide (new or variation)											
C											
D											
Total											

SECTION C – Application for permit transfer (i.e. where a transfer has been requested for the Licensing Act 2003 premises licence)

3. Name of person requesting the transfer

.....

4. Confirmation that an application to transfer the relevant Licensing Act 2003 Premises Licence has been:

Requested

Granted

5. Please provide your existing permit, or provide reasons stating why it cannot be provided

Existing permit provided

Reasons why existing permit cannot be provided

.....

.....

SECTION D – General Information

6. Name of premises

7. Address of premises

.....

8. Telephone number of premises.....

9. Name of existing Premises Licence holder.....

10. Address of Premises Licence holder (if different from 7 above)

.....

.....

11. Telephone number (day time) of Premises Licence holder.....

12. Email address of Premises Licence holder (where available)

.....

13. Name, address, telephone and email of agent (e.g. solicitor) if submitted on behalf of the applicant

.....

.....

.....

14. Licensing Act 2003 Premises Licence reference (i.e. number)

.....

SECTION E – Fee and Signature(s)

I enclose the fee (cheques should be made payable to.....)

I understand that I must comply with the Gaming Machine Code of Practice for Alcohol Licensed Premise Permits and Permissions issued by the Gambling Commission. (see guidance note 8)

Please note: It is an offence under section 342 of the Gambling Act 2005 if a person, without reasonable excuse, gives to a licensing authority for a purpose connected with that Act information which is false or misleading.

Dated

Signed (by or on behalf of Licensing Act 2003 Premises Licence holder)

.....

Print Name.....

* If you wish to have a maximum of 2 gaming machines then the fee payable is **£50**. If you wish to have more than 2 gaming machines then the fee payable is £150.

Official Use Only

Date of receipt

Signature and name of staff who received

Date of receipt of fee.....

Signature and name of staff who received fee

Application accepted/returned (please delete as appropriate).....

Date of Premises Licence (Licensing Act 2003) transfer (if applicable)

Guidance notes:

1. This form is to be used for the **notification of up to 2 gaming machines** of categories C and/or D under Section 282 of the Gambling Act 2005 or for a **new application, variation or transfer** of a alcohol licensed premises gaming machine permit under the Gambling Act 2005.
2. The premises must be licensed under the Licensing Act 2003 to sell alcohol for consumption on the premises, without the requirement that alcohol is served only with food and there must be a bar for serving alcohol to customers on the premises.
3. The gaming machines must be located on these licensed premises.
4. A 'Premises Licence holder' is a person holding a Premises Licence under the Licensing Act 2003.

5. There is no statutory limit to the number of machines which may be applied for although the licensing authority has some discretion in this regard. It should also be noted that the licensing authority can cancel the permit or vary the number of machines should the premises be mainly used for making gaming machines available for use on the premises (Schedule 13 paragraph 16 Gambling Act 2005). You may therefore wish to contact the licensing authority to ask whether there is a local policy as regards applications and whether application for certain numbers of machines are decided via a hearing of local councillors.
6. The permit's duration is indefinite as it is linked to the Licensing Act 2003 Premises Licence. There is a first annual fee and an annual fee payable after that before each anniversary of the date of issue of the permit. Failure to pay the annual fee may result in the cancellation of the permit. The annual fee is £50. There are no annual fees payable for 2 machines or less.
7. The Gambling Act 2005 provide for two types of gaming machines which can be located in alcohol licensed premises. These are:
 - Category C: Maximum stake = 50p / Maximum prize = £70
 - Category D: Maximum stake = 10p or 30p non-monetary / Maximum prize = £5 cash or £8 non-monetary
8. **All alcohol licensed premises which provide gaming machines for use on the premises must comply with any relevant Code of Practice issued by the Gambling Commission under Section 24 of the Gambling Act 2005.** The Gaming Machine Code of Practice for Alcohol licensed premises permits and permissions is available via the Gambling Commission's website at: <http://www.gamblingcommission.gov.uk/>. Should you be unclear as to the provisions of the code of practice please contact the Gambling Commission or your local Council licensing service.
9. This licensing authority must notify the applicant of its grant / refusal of the application for a permit as soon as is reasonable practicable after that decision to grant / refuse has been made.



How to pay



Breckland Council, Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE

By paying by debit card or credit card we can process your application more quickly.
To pay by card please complete and return this form to:
Licensing Payment, Breckland Council, Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE
This form will be destroyed once the card has been debited.

Debit/Credit card details

Licence number (if known):

Applicant's name:

Applicant's address:
.....

Postcode:

Cardholder's name:

Cardholder's telephone number:

Cardholder's email address:

Cardholder's address:
.....

Postcode:

Amount to debit: £.....

Card number:

Valid from /

Expires end /

Security number

Card issue number*
*Maestro/Cirrus only

What is the Security Number?



Cardholder's signature: Date:

Other methods of payment

Cheques made payable to Breckland Council