

**Application for the New Grant / Change of Name of an  
 Unlicensed Family Entertainment Centre Gaming Machine Permit  
 (for use by occupiers/proposed occupiers of premises intended to be used by the  
 applicant as unlicensed family entertainment centres)**

*Please refer to guidance notes at the back of this form before completing*

To: Breckland Council – Licensing Team  
 Elizabeth House  
 Walpole Loke  
 Dereham  
 Norfolk NR19 1EE



<p><b>SECTION A – What do you want to do?</b></p> <p>1. Please indicate what you would like to do:</p> <p style="margin-left: 20px;">a) Apply for a <b>new</b> unlicensed family entertainment centre gaming machine permit  <i>(if you choose this option then please complete sections B, D and E)</i></p> <p style="margin-left: 20px;">b) Request that the licensing authority <b>changes the name</b> on the permit due to the existing permit holder's change of name or wish to be known by another name  <i>(if you choose this option then please complete sections C, D and E)</i></p>	<p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p>
<p><b>SECTION B – Application for grant</b></p> <p>2. Are you aware of any premises licence, issued under the Gambling Act 2005, which exists in relation to the premises to which this application relates? If 'yes' please provide details (e.g. premises licence reference number)</p> <p>.....</p> <p>.....</p>	<p>Yes/No</p>
<p><b>SECTION C – Change of name</b></p> <p>3. What is the name of the permit holder on the existing permit?</p> <p>.....</p> <p>4. What is the reference (e.g. number) of the existing permit?</p> <p>.....</p> <p>5. What name change is requested by the permit holder?</p> <p>.....</p> <p>6. Why is this change of name being requested? <i>(see guidance note 8)</i></p> <p>.....</p>	

\* Please keep a copy of your existing permit on the premises to which it relates.

**Application for the Grant/Change of Name of an  
Unlicensed Family Entertainment Centre Gaming Machine Permit  
(for use by occupiers/proposed occupiers of premises intended to be used by the  
applicant as unlicensed family entertainment centres)**

**SECTION D – General Information**

7. Name of premises

.....

8. Address of premises

.....

9. Telephone number of premises

.....

10. Name of applicant

.....

11. Address of applicant

.....

12. Telephone number (daytime) of applicant

.....

13. E-mail address of applicant

.....

14. Name, address, telephone and e-mail of agent (e.g. solicitor) if submitted on behalf of the applicant

.....

**SECTION E – Fees and Signature(s)**

I enclose the fee. *(Cheques should be made payable to Breckland Council)*

**I confirm that I occupy/propose to occupy the premises to which this application relates**

**I confirm that I am 18 years of age or older**

***Please note: It is an offence under section 342 of the Gambling Act 2005 if a person, without reasonable excuse, gives to a licensing authority for a purpose connected with that Act information which is false or misleading.***

Dated

.....

Signed (by or on behalf of applicant/permit hold)

.....

Print Name

.....

**Application for the Grant/Change of Name of an  
Unlicensed Family Entertainment Centre Gaming Machine Permit  
(for use by occupiers/proposed occupiers of premises intended to be used by  
the applicant as unlicensed family entertainment centres)**

**Guidance Notes:**

1. This form is to be used for an application for a grant (or to request a change of name) of a unlicensed family entertainment centre gaming machine permit under the Gambling Act 2005 Section 247 and Schedule 10.
2. An unlicensed family entertainment centre is entitled to provide an unlimited number of category D gaming machines available for use on the premises. Category D gaming machines are defined in the Gambling Act 2005 as maximum stake 10p monetary/30p non monetary and maximum prize £5 monetary/£8 non monetary. Category C (adult) gaming machines CANNOT be made available for use and thus there will be no 'designated adult areas' required at the premises.
3. The permit's duration is 10 years. A renewal application must be made 2-6 months before the expiry date of the permit (Schedule 10 paragraph 18 Gambling Act 2005).
4. The **fee** for a **new** application for grant is **£300**. The **fee** for a **change of name** is **£25**.
5. Applicants should be aware that this Licensing Authority has published a 'Statement of Principles' under Schedule 10 paragraph of the Gambling Act 2005. The Statement of Principles is available via this authority's website or via a request made to the contact details provided at the top of this form.
6. This licensing authority must notify the applicant of its grant / refusal of the application for a permit as soon as is reasonably practicable after that decision to grant / refuse has been made.
7. These permits cannot be transferred. Change of name is only permitted where the permit holder changes his/her name or wishes to be known by another name (Schedule 10 paragraph 11(2)).

**Official Use Only**

Date of receipt: .....

Signature and name of staff who received: .....

Date of receipt of fee: .....

Signature and name of staff who received fee: .....

Application accepted/returned (please delete as appropriate): .....



# How to pay



**Breckland Council, Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE**

**By paying by debit card or credit card we can process your application more quickly.**  
To pay by card please complete and return this form to:  
Licensing Payment, Breckland Council, Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE  
This form will be destroyed once the card has been debited.

## Debit/Credit card details

Licence number (if known): .....

Applicant's name: .....

Applicant's address: .....  
.....

Postcode: .....

Cardholder's name: .....

Cardholder's telephone number: .....

Cardholder's email address: .....

Cardholder's address: .....  
.....

Postcode: .....

Amount to debit: £.....

Card number:

Valid from  /

Expires end  /

Security number

Card issue number\*   
\*Maestro/Cirrus only

**What is the Security Number?**



Cardholder's signature: ..... Date: .....

## Other methods of payment

Cheques made payable to Breckland Council