

A teal vertical bar on the left side of the page, with a teal arrow pointing to the right, containing the year 2020.

2020

# Business Insurance

An overview

Abstract teal and blue lines of varying thicknesses, some curved and some straight, extending from the bottom left towards the center of the page.

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BRECKLAND DISTRICT COUNCIL

## Business Insurance

### Public Liability

- Covers your business against accidents to members of the public
- Covers your business against damage to property that occurs because of negligence

### Covers any related legal costs

- Normally linked to employers' liability insurance in policies for small businesses.

### Employers Liability

- Covers all your employees' injuries caused because of their duties
- You are obliged to take this out as soon as you employ someone
- Exempt if you are the only employee, or your employees are members of your direct family (Unless a limited company)
- By law you must have at least £5 Million cover
- You must display a certificate of employers' liability insurance where employees can see it, and keep it for 40 years
- You can be fined up to £2,500 for any day that you are without suitable insurance
- Please visit employer's liability insurance (compulsory insurance)

### Business use of Vehicles

- All vehicles which are used on road must be insured for minimum 3rd party liability and must include business use as part of their cover
- Your vehicle in many cases is your business
- No vehicle.... No Business!
- 3rd party only covers cost of damage to other people's vehicles or property and their personal injury.
- Fully comprehensive cover will also pay for your own vehicles' repairs
- If employees use their own vehicles for business purposes, you must ensure that their own policy includes business use.
- Should you have an accident and fail to inform your insurance company that your vehicle is used for business it could invalidate any claim you make

### Business Interruption

- Business interruption insurance (consequential loss insurance) protects your income and overheads
- Opportunity for compensation for extra costs incurred and trading profits lost if your business suffers serious disruption after, for example, a fire
- Up to 12 months interruption cover
- If damage could increase cost of working, you can claim
- Removal costs
- Temporary premises
- Increased rent and rates, provided covered by policy

### Goods in Transit

- If you shift large amounts of stock around, this will give you extra protection from accidents or theft.
- If your stock is limited a loss could be disastrous

### Stock & Equipment

- If like many businesses you rely on computers or any kind of machinery you might consider a policy that covers breakdown or malfunction, and even general servicing and maintenance.
- Somethings must be regularly inspected by qualified engineers, including lifts and central heating boilers.

### Stock Protection

- If you hold stock on the premises, insurers will generally allow you to choose how much stock to cover and it will be protected against fire, flood, and theft etc.

### Money

- It is vital that you are realistic when considering the likely amount of cash that you will carry on your person, as well as on your business premises

### Health & Accident

- Every business is legally obliged to make sure employees and customers are not harmed in any way by the actions of trading.
- It is vital to get this right. If someone falls ill or has an accident because of something your business has done, it will cause real heartache and stress for you, plus could cost your business a huge amount of cash.
- These are the health and safety basics you should not ignore
- Assess the risks
- Write a policy
- Register your premises
- Ensure comfort & cleanliness at work
- Record accidents and illness
- Review regularly
- Please visit HSE: Information about health and safety at work

### Key Man Insurance

- Pays a benefit to the business if a key employee is lost through death or incapacity that would result in financial hardship to the business
- Cover can be purchased to buy Insurance if income ceases unexpectedly
- Accident
- Sickness
- Critical illness
- Mortgage or Loan protection to cover periods when you cannot work

### Professional Indemnity

- Businesses can be sued for damages over a wide range of complaints, from financial advisers giving poor advice, to surveyors failing to spot a serious flaw in a property.
- Professional indemnity insurance (PI) provides protection against any action by clients who believe you were negligent or gave poor service, because of which they have incurred losses.
- Basically, anyone who supplies advice or services, such as consultancy should consider professional indemnity insurance.
- Please note that we always recommend that you seek the advice of a professional insurance broker when considering business insurance