

**Government Procurement Card Transactions Dec 2023**

| <b>Date of Expenditure</b> | <b>Beneficiary</b>               | <b>Amount</b> | <b>Department</b>          | <b>Expenditure/Merchant Category</b> |
|----------------------------|----------------------------------|---------------|----------------------------|--------------------------------------|
| 01/12/23                   | Tesco 1                          | 3.75          | CORPORATE POLICY MAKING    | stationery                           |
| 07/12/23                   | Trainline                        | 137.05        | CORPORATE POLICY MAKING    | fares tickets & accomm.              |
| 15/12/23                   | Tesco 2                          | 63.60         | CORPORATE POLICY MAKING    | subsistence                          |
| 29/11/23                   | The Bell Hotel                   | 66.67         | HOUSING OPTION             | severe weather emerg protocol        |
| 01/12/23                   | Travelodge                       | 152.12        | HOUSING OPTION             | severe weather emerg protocol        |
| 04/12/23                   | AO                               | 651.67        | HOUSING OPTION             | equipment - general                  |
| 04/12/23                   | AO                               | 651.67        | HOUSING OPTION             | equipment - general                  |
| 04/12/23                   | AO                               | 651.67        | HOUSING OPTION             | equipment - general                  |
| 05/12/23                   | John Lewis                       | 364.12        | HOUSING OPTION             | equipment - general                  |
| 18/12/23                   | John Lewis                       | 149.95        | LOCAL ELECTIONS            | severe weather emerg protocol        |
| 30/11/23                   | Premier Inn                      | 68.00         | HOUSING OPTION             | severe weather emerg protocol        |
| 04/12/23                   | Horse & Groom                    | 2,055.00      | HOUSING OPTION             | temporary accommodation              |
| 04/12/23                   | Ibis Hotel                       | 15.00         | MARKETING & COMMUNICATIONS | fares tickets & accomm.              |
| 20/12/23                   | Amazon                           | 10.37         | MARKETING & COMMUNICATIONS | equipment - general                  |
| 05/12/23                   | Post Office Counter              | 10.37         | REVENUES                   | postages                             |
| 05/12/23                   | Post Office Counter              | 5.39          | REVENUES                   | postages                             |
| 05/12/23                   | Post Office Counter              | 19.35         | REVENUES                   | postages                             |
| 07/12/23                   | Post Office Counter              | 8.95          | REVENUES                   | postages                             |
| 12/12/23                   | Post Office Counter              | 19.25         | REVENUES                   | postages                             |
| 12/12/23                   | Post Office Counter              | 3.45          | REVENUES                   | postages                             |
| 27/11/23                   | Screwfix                         | 14.72         | OFFICE ACCOMMODATION       | protective clothing                  |
| 27/11/23                   | Screwfix                         | 14.72         | OFFICE ACCOMMODATION       | protective clothing                  |
| 27/11/23                   | Screwfix                         | 14.72         | OFFICE ACCOMMODATION       | protective clothing                  |
| 29/11/23                   | Savers                           | 15.23         | COMMERCIAL PROPERTY        | equipment - general                  |
| 05/12/23                   | Tesco                            | 36.81         | OFFICE ACCOMMODATION       | petrol/diesel                        |
| 05/12/23                   | Tesco                            | 29.74         | OFFICE ACCOMMODATION       | petrol/diesel                        |
| 12/12/23                   | Penguin                          | 404.00        | CORPORATE POLICY MAKING    | furniture                            |
| 23/11/23                   | Royal Mail                       | 24.60         | CORPORATE POLICY MAKING    | postages                             |
| 23/11/23                   | Royal Mail                       | 19.95         | REVENUES                   | postages                             |
| 29/11/23                   | Royal Mail                       | 4.20          | REVENUES                   | postages                             |
| 29/11/23                   | Royal Mail                       | 32.15         | REVENUES                   | postages                             |
| 08/12/23                   | Royal Mail                       | 19.15         | REVENUES                   | postages                             |
| 14/12/23                   | Royal Mail                       | 18.05         | REVENUES                   | postages                             |
| 14/12/23                   | Royal Mail                       | 2.75          | REVENUES                   | postages                             |
| 08/12/23                   | Iceland                          | 50.00         | REVENUES                   | subsistence                          |
| 08/12/23                   | Iceland                          | 40.00         | REVENUES                   | subsistence                          |
| 08/12/23                   | Iceland                          | 10.00         | REVENUES                   | subsistence                          |
| 20/12/23                   | Royal Mail                       | 23.40         | REVENUES                   | postages                             |
| 01/12/23                   | Travelodge                       | 152.12        | HOUSING OPTION             | temporary accommodation              |
| 02/12/23                   | The Perfect Catch                | 25.90         | HOUSING OPTION             | severe weather emerg protocol        |
| 07/12/23                   | Chartered Institute of Housing   | 328.33        | HOUSING OPTION             | subscriptions                        |
| 11/12/23                   | Funky Pigeon                     | 3.04          | CORPORATE POLICY MAKING    | stationery                           |
| 11/12/23                   | Interflora                       | 45.83         | CORPORATE POLICY MAKING    | election expenses                    |
| 29/11/23                   | Southend County Court            | 157.50        | REVENUES                   | election expenses                    |
| 29/11/23                   | Southend County Court            | 13.50         | REVENUES                   | election expenses                    |
| 29/11/23                   | Southend County Court            | 1.00          | REVENUES                   | election expenses                    |
| 11/12/23                   | Packhelp                         | 105.40        | HUMAN RESOURCES T.UNIT     | election expenses                    |
| 28/11/23                   | MFG Great Barton Service Station | 52.15         | REVENUES                   | petrol/diesel                        |
| 04/12/23                   | Tothill Service Station          | 47.37         | REVENUES                   | petrol/diesel                        |
| 07/12/23                   | Tesco                            | 56.60         | REVENUES                   | petrol/diesel                        |
| 16/12/23                   | Swaffham Service Station         | 55.04         | REVENUES                   | petrol/diesel                        |
| 08/12/23                   | Amazon                           | 39.64         | FOOD SAFETY / HYGIENE      | equipment - general                  |
| 30/11/23                   | HMCS                             | 65.00         | REVENUES                   | magistrates court costs              |
| 30/11/23                   | HMCS                             | 5.00          | REVENUES                   | magistrates court costs              |
| 30/11/23                   | HMCS                             | 233.50        | REVENUES                   | magistrates court costs              |
| 30/11/23                   | HMCS                             | 12.50         | REVENUES                   | magistrates court costs              |
| 05/12/23                   | Canva                            | 89.90         | MARKETING & COMMUNICATIONS | subscriptions                        |
| 18/12/23                   | Microsoft store                  | 8.33          | MARKETING & COMMUNICATIONS | subscriptions                        |
| 19/12/23                   | Speakflow                        | 9.74          | MARKETING & COMMUNICATIONS | subscriptions                        |
| 23/11/23                   | Registry Trust                   | 16.67         | REVENUES                   | miscellaneous                        |

| Date of Expenditure | Beneficiary          | Amount   | Department                | Expenditure/Merchant Category |
|---------------------|----------------------|----------|---------------------------|-------------------------------|
| 23/11/23            | HMCTS                | 664.00   | REVENUES                  | miscellaneous                 |
| 18/12/23            | Royal Mail           | 8.95     | REVENUES                  | postages                      |
| 25/11/23            | Tesco                | 41.20    | CORPORATE POLICY MAKING   | members travel & subsistence  |
| 25/11/23            | Tesco                | 4.00     | CORPORATE POLICY MAKING   | members travel & subsistence  |
| 28/11/23            | Wellbread            | 66.40    | CORPORATE POLICY MAKING   | members travel & subsistence  |
| 29/11/23            | Amazon               | 31.63    | CORPORATE POLICY MAKING   | stationery                    |
| 05/12/23            | Trainline            | 24.40    | REVENUES                  | conferences & seminars        |
| 05/12/23            | Trainline            | 19.52    | REVENUES                  | conferences & seminars        |
| 05/12/23            | Trainline            | 4.88     | REVENUES                  | conferences & seminars        |
| 11/12/23            | Trainline            | 11.61    | REVENUES                  | conferences & seminars        |
| 11/12/23            | Trainline            | 9.29     | REVENUES                  | conferences & seminars        |
| 11/12/23            | Trainline            | 2.32     | REVENUES                  | conferences & seminars        |
| 11/12/23            | FIND A WILL          | 1.50     | REVENUES                  | business information          |
| 21/12/23            | High Street Vouchers | 50.00    | REVENUES                  | long service awards           |
| 21/12/23            | High Street Vouchers | 40.00    | REVENUES                  | long service awards           |
| 21/12/23            | High Street Vouchers | 10.00    | REVENUES                  | training                      |
| 02/12/23            | Zoom                 | 191.88   | ICT TRADING UNIT          | computer software purchases   |
| 06/12/23            | Amazon               | 58.32    | ICT TRADING UNIT          | computer hardware             |
| 06/12/23            | Amazon               | 99.90    | ICT TRADING UNIT          | computer hardware             |
| 07/12/23            | Amazon               | 17.45    | ICT TRADING UNIT          | computer hardware             |
| 07/12/23            | Amazon               | 270.42   | ICT TRADING UNIT          | computer hardware             |
| 09/12/23            | Microsoft            | 177.34   | ICT TRADING UNIT          | computer software purchases   |
| 13/12/23            | Amazon               | 28.15    | ICT TRADING UNIT          | computer hardware             |
| 14/12/23            | Tesco                | 7.00     | CORPORATE POLICY MAKING   | hired services                |
| 15/12/23            | Marks and Spencer    | 10.65    | CORPORATE POLICY MAKING   | hired services                |
| 15/12/23            | Marks and Spencer    | 8.10     | CORPORATE POLICY MAKING   | hired services                |
| 14/12/23            | Funky Pigeon         | 4.17     | CORPORATE POLICY MAKING   | hired services                |
| 14/12/23            | Amazon               | 14.99    | ICT TRADING UNIT          | computer hardware             |
| 21/12/23            | InsertChatGBT        | 18.60    | ICT TRADING UNIT          | computer software purchases   |
| 23/11/23            | Tesco Pay at Pump    | 50.01    | OFFICE ACCOMMODATION      | petrol/diesel                 |
| 23/11/23            | Tesco Pay at Pump    | 80.01    | OFFICE ACCOMMODATION      | petrol/diesel                 |
| 23/11/23            | ScrewFix             | 24.82    | OFFICE ACCOMMODATION      | r & m vehicles                |
| 06/12/23            | Amazon               | 348.96   | OFFICE ACCOMMODATION      | hospitality                   |
| 06/12/23            | Amazon               | 18.74    | OFFICE ACCOMMODATION      | hospitality                   |
| 21/12/23            | Screwfix             | 17.13    | OFFICE ACCOMMODATION      | routine repairs & maintenance |
| 23/11/23            | TESCO                | 50.66    | REVENUES                  | petrol/diesel                 |
| 30/11/23            | TESCO                | 61.62    | REVENUES                  | petrol/diesel                 |
| 01/12/23            | FISON WAY SELF SERVE | 6.25     | REVENUES                  | petrol/diesel                 |
| 07/12/23            | TESCO                | 12.00    | REVENUES                  | petrol/diesel                 |
| 11/12/23            | SHELL                | 92.60    | REVENUES                  | petrol/diesel                 |
| 07/12/23            | redacted             | 70.00    | CORPORATE POLICY MAKING   | fares tickets & accomm.       |
| 07/12/23            | A2B Go Carz ABC      | 33.50    | CORPORATE POLICY MAKING   | fares tickets & accomm.       |
| 07/12/23            | Stoke Mill           | 434.14   | CORPORATE POLICY MAKING   | hospitality                   |
| 27/11/23            | Payby Phone          | 5.83     | FINANCIAL SERVICES T.UNIT | fares tickets & accomm.       |
| 27/11/23            | TFL                  | 2.70     | FINANCIAL SERVICES T.UNIT | fares tickets & accomm.       |
| 29/11/23            | CIPFA                | 380.00   | FINANCIAL SERVICES T.UNIT | professional fees             |
| 13/12/23            | IRRV                 | 825.00   | REVENUES                  | hired services                |
| 27/11/23            | Horse and Groom      | 2,520.00 | HOUSING OPTION            | temporary accommodation       |
| 28/11/23            | Poundstretcher       | 71.89    | OLD QUARRY, DEREHAM TA    | furniture                     |
| 06/12/23            | Poundstretcher       | 104.37   | HOUSING OPTION            | equipment - general           |
| 07/12/23            | Argos                | 319.59   | HOUSING OPTION            | equipment - general           |
| 08/12/23            | Poundstretcher       | 133.84   | HOUSING OPTION            | equipment - general           |
| 08/12/23            | Benjamin Foundation  | 152.00   | HOUSING OPTION            | equipment - general           |
| 08/12/23            | Argos                | 186.66   | HOUSING OPTION            | equipment - general           |
| 12/12/23            | Thetford Travelodge  | 49.50    | HOUSING OPTION            | temporary accommodation       |
| 12/12/23            | Thetford Travelodge  | 209.05   | HOUSING OPTION            | temporary accommodation       |
| 13/12/23            | Amazon               | 9.16     | OLD QUARRY, DEREHAM TA    | furniture                     |
| 13/12/23            | Amazon               | 25.48    | THETFORD TA               | equipment - general           |
| 13/12/23            | Benjamin Foundation  | 160.00   | CAPITAL WORKS IN PROGRESS | furniture                     |
| 13/12/23            | Horse and Groom      | 1,200.00 | HOUSING OPTION            | temporary accommodation       |
| 14/12/23            | Argos                | 85.00    | CAPITAL WORKS IN PROGRESS | furniture                     |
| 14/12/23            | Poundstretcher       | 77.92    | CAPITAL WORKS IN PROGRESS | furniture                     |

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|---------------------|--------------------------|-----------|-------------------------------|-------------------------------|
| 15/12/23            | Thetford Travelodge      | 49.50     | HOUSING OPTION                | temporary accommodation       |
| 15/12/23            | Thetford Travelodge      | 169.95    | HOUSING OPTION                | temporary accommodation       |
| 15/12/23            | AO                       | 402.50    | CAPITAL WORKS IN PROGRESS     | furniture                     |
| 18/12/23            | Amazon                   | 43.73     | CAPITAL WORKS IN PROGRESS     | furniture                     |
| 18/12/23            | Amazon                   | 77.07     | CAPITAL WORKS IN PROGRESS     | furniture                     |
| 18/12/23            | Amazon                   | 41.66     | CAPITAL WORKS IN PROGRESS     | furniture                     |
| 18/12/23            | Amazon                   | 116.33    | CAPITAL WORKS IN PROGRESS     | furniture                     |
| 18/12/23            | Amazon                   | 215.81    | CAPITAL WORKS IN PROGRESS     | furniture                     |
| 18/12/23            | Thetford Travelodge      | 66.00     | HOUSING OPTION                | temporary accommodation       |
| 18/12/23            | Thetford Travelodge      | 239.92    | HOUSING OPTION                | temporary accommodation       |
| 18/12/23            | Argos                    | 97.92     | OLD QUARRY, DEREHAM TA        | furniture                     |
| 19/12/23            | Argos                    | 39.59     | CAPITAL WORKS IN PROGRESS     | furniture                     |
| 19/12/23            | Argos                    | 253.15    | OLD QUARRY, DEREHAM TA        | furniture                     |
| 19/12/23            | Argos                    | 117.95    | HOUSING OPTION                | equipment - general           |
| 19/12/23            | Thetford Travelodge      | 5.50      | HOUSING OPTION                | temporary accommodation       |
| 19/12/23            | Thetford Travelodge      | 56.17     | HOUSING OPTION                | temporary accommodation       |
| 19/12/23            | Horse and Groom          | 2,520.00  | HOUSING OPTION                | temporary accommodation       |
| 19/12/23            | Travelodge               | 52.11     | HOUSING OPTION                | temporary accommodation       |
| 19/12/23            | Travelodge               | 16.50     | HOUSING OPTION                | temporary accommodation       |
| 20/12/23            | Benjamin Foundation      | 156.00    | CAPITAL WORKS IN PROGRESS     | furniture                     |
| 19/12/23            | Premier Inn              | 117.94    | HOUSING OPTION                | temporary accommodation       |
| 19/12/23            | Premier Inn              | -117.94   | HOUSING OPTION                | temporary accommodation       |
| 24/11/23            | Tessco                   | 5.30      | CORPORATE POLICY MAKING       | miscellaneous                 |
| 01/12/23            | Morrisons                | 30.00     | CORPORATE POLICY MAKING       | miscellaneous                 |
| 06/12/23            | Tesco                    | 19.45     | CORPORATE POLICY MAKING       | miscellaneous                 |
| 27/11/23            | Argos                    | 444.16    | CAPITAL WORKS IN PROGRESS     | furniture                     |
| 27/11/23            | Argos                    | 1,547.47  | CAPITAL WORKS IN PROGRESS     | furniture                     |
| 27/11/23            | Argos                    | 1,539.13  | CAPITAL WORKS IN PROGRESS     | furniture                     |
| 27/11/23            | Argos                    | 177.49    | CAPITAL WORKS IN PROGRESS     | furniture                     |
| 04/12/23            | Travel lodge             | 225.19    | HOUSING OPTION                | temporary accommodation       |
| 04/12/23            | Travel lodge             | 49.50     | HOUSING OPTION                | temporary accommodation       |
| 06/12/23            | Benjamin Foundation      | 962.50    | HOUSING OPTION                | furniture                     |
| 06/12/23            | Roys                     | 9.24      | THETFORD TA                   | equipment - general           |
| 06/12/23            | Roys                     | 58.33     | HOUSING OPTION                | temporary accommodation       |
| 08/12/23            | TV licensing             | 159.00    | CAPITAL WORKS IN PROGRESS     | subscriptions                 |
| 11/12/23            | Argos                    | 257.92    | CAPITAL WORKS IN PROGRESS     | furniture                     |
| 07/12/23            | Travel lodge             | 75.73     | HOUSING OPTION                | temporary accommodation       |
| 07/12/23            | Travel lodge             | 5.50      | HOUSING OPTION                | temporary accommodation       |
| 21/12/23            | Bell Hotel Thetford      | 1,948.33  | HOUSING OPTION                | temporary accommodation       |
| 22/12/23            | Ovo Energy               | 62.29     | #N/A                          | electricity                   |
| 22/12/23            | Sainsburys               | 12.50     | CAPITAL WORKS IN PROGRESS     | furniture                     |
| 15/12/23            | ROSPA                    | 2,224.00  | HUMAN RESOURCES T.UNIT        | training                      |
| 05/12/23            | ID & C Wristbands        | 67.99     | EMERGENCY PLANNING            | equipment - general           |
| 13/12/23            | Lidl                     | 21.90     | CORPORATE POLICY MAKING       | chairmans allowance           |
| 13/12/23            | Lidl                     | 3.32      | CORPORATE POLICY MAKING       | chairmans allowance           |
| 14/12/23            | Tesco                    | 4.36      | CORPORATE POLICY MAKING       | members travel & subsistence  |
| 05/12/23            | Morrisons                | 61.16     | REVENUES                      | petrol/diesel                 |
| 14/12/23            | Morrisons                | 59.00     | REVENUES                      | petrol/diesel                 |
| 10/12/23            | Photo-Me                 | 10.00     | REVENUES                      | hired services                |
| 15/12/23            | Food Safety Direct       | 147.67    | #N/A                          | equipment - general           |
| 15/12/23            | Highfield Qualifications | 219.00    | FOOD SAFETY / HYGIENE         | course material / fees        |
| 28/11/23            | Sainsbury                | 58.12     | REVENUES                      | petrol/diesel                 |
| 06/12/23            | Shell                    | 13.10     | REVENUES                      | petrol/diesel                 |
| 07/12/23            | Sainsbury                | 55.79     | REVENUES                      | petrol/diesel                 |
| 18/12/23            | Icknield Way             | 8.33      | REVENUES                      | petrol/diesel                 |
| 20/12/23            | Sainsbury                | 52.10     | REVENUES                      | petrol/diesel                 |
| 13/12/23            | Fraud Charge Credit      | -30.28    | CURRENT ASSETS& C.LIABILITIES | transfers in                  |
|                     |                          | 32,422.70 |                               |                               |