

Reversion Certificate Application Form

The Building Act 1984 | The Building Safety Act 2022 | The Building Regulations
The Building Regulations 2010 (as Amended)
The Building Regulations 2010

Office use only:

Breckland Council, Elizabeth House, Walpole Loke, Dereham, Norfolk NR19 1EE

1. Applicant's Details

Name: _____
Address: _____
Postcode: _____
Phone: _____ Email: _____

2. Agent's Details (where different from the applicant)

Name: _____ Company Name: _____
Address: _____
Postcode: _____
Phone: _____ Email: _____

3. Principal Contractor Details

Name: _____ Company Name: _____
Address: _____
Postcode: _____
Phone: _____ Email: _____

4. Location of Site to which the Work Relates

Address: _____
Postcode: _____

5. Description of Works Undertaken

Description: _____

6. Use of Building

Existing Use: _____
Proposed Use: _____
Is the building a building to which the Regulatory Reform (Fire Safety) Order 2005 applies or will apply after completion of the building work? Yes / No / N/A _____

7. Drainage

What is the source of water to the building?	Mains / Borehole / Spring / Well / Other
What is the proposed foul drainage?	Foul Sewer / Treatment Plant / Septic Tank / Cesspool / Other
What is the proposed surface water drainage?	Combined Sewer / Soakaway / SUDs / Watercourse / Other

8. Approved Document H - Requirement H4

Does the proposal impose a requirement under Approved Document H - Requirement H4 in respect to building over or within 3m of a drain, sewer or disposal main? Yes / No / N/A _____

9. Additional Information

Planning application reference number (if this applies): _____
Do any optional requirements apply to the building work? Yes / No / N/A _____

6. Charges

If these are new dwellings please state the number and the number of house types:

For domestic extensions, please state the total internal floor area: _____ m²

Reversion charge £ _____ + VAT £ _____ = Total £ _____

7. Electrical Installations

I confirm that either an electrician registered with a competent persons self certification scheme, or an electrician qualified to sign a BS 7671 design, installation and testing certificate will be employed for the works: **Yes / No**
(please circle)

8. Declaration

This application is made in relation to the building work etc., as described above. It is also submitted in accordance with Regulation 18 and is accompanied by the appropriate charge.

I/We apply for a Reversion Certification as described on this form and as detailed on my supplementary documents.

Applicant Name: _____ **Applicant Signature:** _____ **Date:** _____

Where the application is being made by someone on behalf on the client, the client must sign below confirming they agree to the application being made on their behalf and that the information contained in the application is correct:

Client Name: _____ **Client Signature:** _____ **Date:** _____

9. General Notes

Prior to any reversion process with the local authority Building Control, the person carrying out the work or intending to carry out the work must provide and issue the Council with the following key information and documentation:-

- 1) The formal cancellation of the original Initial Notice on the prescribed form in accordance with the above mentioned Act.
- 2) Details of the Approved Inspector's Plan certificates, visits, inspections, actions and outcomes
- 2) All relevant technical information, plans, approvals, statutory consultations, formal agreements, Specialist Engineer reports, third party warranties, etc. (where they exist)

On receipt of the above requested information, we require this new reversion application to cover the elements of building work in conjunction with the works described on the original Initial Notice, plus the associated application fee, to allow us to continue with the reverted application through to the completion stage.

Please note that it may be necessary to expose elements of the work to allow for inspection and verification of compliance. The applicant must be prepared to accommodate such requests. Submission of this Reversion application does not limit or affect the enforcement powers available to the Local Authority under the Building Act 1984

10. Data Protection Act 1988

We will keep any information you give us, in our records, including on computer. We will only use it for the purposes for which you gave it to us and to provide other council services. We will not sell or give the information to a third party, unless it is for anonymous survey, or in connection with government anti-fraud investigations. Please go to the Breckland Council web site for the Building Control Privacy Notice.

How to contact us:

**For further information about Building Regulations charges,
or the services Building Control can provide, please contact us
at building.control@breckland.gov.uk**

