

## Example Newspaper Notice for the Variation of a Premises Licence

Notice is hereby given that ..... (*name of applicant*)  
has applied in respect of ..... (*premises name and address*) for the Variation of a Premises Licence under the Licensing Act 2003 to allow for  
.....  
.....  
.....  
..... (*details of variation to licensable activities including times and days*).  
Representations to this application must be made in writing by \_ / \_ / \_ \_ \_ (date) to the Licensing Team, Breckland Council, Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE where applications can be inspected during office hours. It is an offence liable on summary conviction to a maximum fine of £5,000 to knowingly or recklessly make a false statement in connection with this application.

### Guidance Notes

- It must be placed in a local newspaper that circulates in the vicinity of the premises
- It must be published on at least one occasion during the period 10 working days after the day the application was submitted
- Please ensure your application is complete and valid before displaying your newspaper notice. If incorrect you may need to advertise again
- The newspaper notice gives the public the opportunity to make representations. If the representation is valid it may result in a Committee hearing at Breckland Council